

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

Application for a premises licence

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

-

Awaiting

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

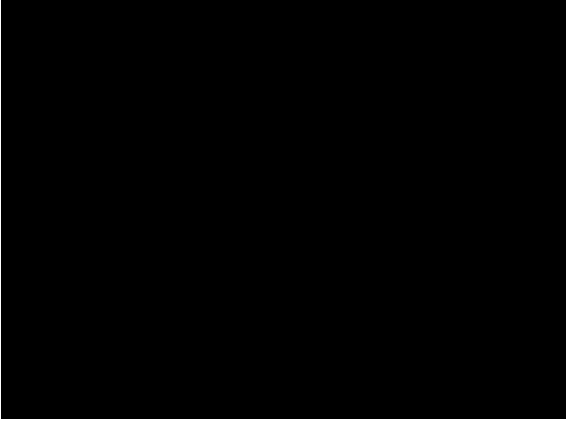
Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name
Street
District
City or town
County or administrative area
Postcode
Country



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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name
Street
District
City or town
County or administrative area
Postcode
Country

Further Details

Telephone number

Non-domestic rateable value of premises (£) 

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited Company

Address

Building number or name

Street

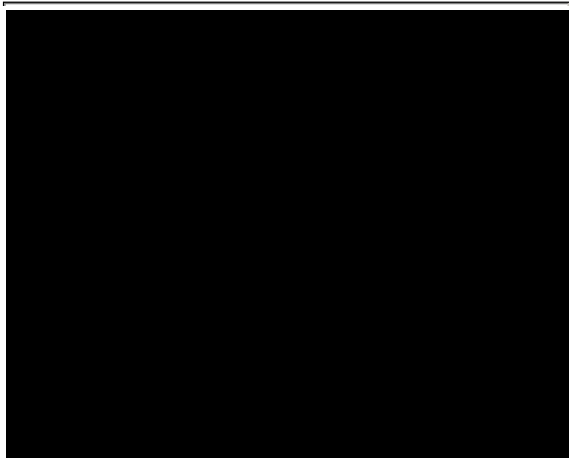
District

City or town

County or administrative area

Postcode

Country



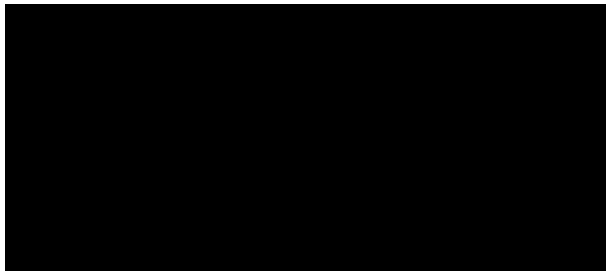
Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth



* Nationality



[Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start?

dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

/ /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The premises will operate primarily as a small food-led bistro and craft ale venue offering the sale of food and beverages to seated customers. The business will specialise in quality food together with a curated selection of craft ales, beers, wines, spirits, non-alcoholic beverages, and hot drinks. The premises comprises of customer dining areas arranged over the ground floor and basement level, together with kitchen facilities, customer toilet and storage areas, with the basement providing additional customer seating.

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The premises is intended to provide a relaxed and welcoming environment for diners, families, local residents, professionals, healthcare workers, shift workers, local employees and visitors to the area. Food will be the primary focus of the business, with alcohol available as part of the overall customer offering. The intention is to create a community-focused venue offering quality food, craft beverages, and a comfortable cozy social environment.

As both directors are registered nurses and one is also a social worker, the operating hours and food service until late are intended to accommodate customers who work non-standard hours, including healthcare professionals, care staff, hospitality workers, blue light workers, and other shift workers who may finish work later in the evening and wish to access food and refreshments in a safe and professionally managed environment. The premises is not intended to operate as a late night drinking establishment and will remain focused on the provision of hospitality.

The premises intends to host low-level live entertainment, including solo singers, solo/duo musicians and recorded music to add to the ambiance. Entertainment will be appropriately managed to minimise disturbances to neighbouring properties.

The business intends on working in close partnership with other local businesses, Pizza Time, Panjab Express Ltd, Davy Jones' Locker to promote community and conversations have been had with numerous local residents, feedback has been supportive and many have expressed they are looking forward to and welcome this type of venture in the area. As the directors are registered nurses the business would like to support local charities and community groups by facilitating a space for group meetings and events.

The premises will be managed by trained staff under the supervision of the Designated Premises Supervisor. Both directors are personal license holders and are the primary staff at the bistro. Appropriate measures including CCTV, Challenge 25, staff training, incident recording procedures, noise management measures and customer dispersal procedures will be implemented to promote the licensing objectives.

A comprehensive fire detection and red pin point alarm system, fire lighting has been professionally installed by Chris Dalby, and a fire risk assessment has been completed for the premises, however following renovations this is currently being reviewed with some minor updates, e.g. new signage and installation of magnet release for stairs fire door.

The premises will of operate in accordance with all relevant licensing, food safety, health and safety, and fire safety legislation.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes

No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Indoors Outdoors Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The premises intends to host low-level live entertainment, including solo singers, solo/duo musicians and recorded music to add to the ambiance. Entertainment will be appropriately managed to minimise disturbances to neighbouring properties. Entertainment will be ancillary to the primary use of the premises as a food-led craft ale venue.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

-Valentine's Day - 08:00 - 23:00
- St Patrick's Day - 08:00 - 23:00
- St George's Day - 08:00 - 23:00
- Easter Sunday - 08:00 - 23:00
- Early May Bank Holiday - 08:00 - 23:00
- Spring Bank Holiday - 08:00 - 23:00
- Summer Bank Holiday - 08:00 - 23:00
- Christmas Eve - 08:00 -23:00
- New Years Eve - 08:00 - 00:30

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Background music will be ancillary to the primary use of the premises as a food-led craft ale venue intended to create ambiance. Music will be stopped simultaneous to ceasing the sale of alcohol.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- St Patrick's Day - 08:00 - 00:30
- St George's Day - 08:00 - 00:30
- Easter Sunday - 08:00 - 00:30
- Early May Bank Holiday - 08:00 - 00:30
- Spring Bank Holiday - 08:00 - 00:30
- Summer Bank Holiday - 08:00 - 00:30
- New Years Eve - 08:00 - 01:30

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="00:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Hot drinks and food.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- St Patrick's Day - 08:00 - 01:00
- St George's Day - 08:00 - 01:00
- Easter Sunday - 08:00 - 01:00
- Early May Bank Holiday - 08:00 - 00:30
- Spring Bank Holiday - 08:00 - 00:30
- Summer Bank Holiday - 08:00 - 00:30
- New Years Eve - 08:00 - 01:30

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SUPPLY OF ALCOHOL

Continued from previous page...

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

On the premises Off the premises Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- St Patrick's Day - 08:00 - 00:30
- St George's Day - 08:00 - 00:30
- Easter Sunday - 08:00 - 00:30
- Early May Bank Holiday - 08:00 - 00:30
- Spring Bank Holiday - 08:00 - 00:30
- Summer Bank Holiday - 08:00 - 00:30
- New Years Eve - 08:00 - 01:30

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number
(if known)

Issuing licensing authority
(if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Continued from previous page...

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

No adult entertainment, sexual entertainment, nudity, striptease, adult films, or similar activities will take place at the premises.

The premises will operate as a food-led bistro and craft ale venue. Appropriate measures including Challenge 25 and staff training will be implemented to protect children from harm and prevent underage sales of alcohol.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

- St Patrick's Day - 08:00 - 01:00
- St George's Day - 08:00 - 01:00
- Easter Sunday - 08:00 - 01:00
- Early May Bank Holiday - 08:00 - 01:00
- Spring Bank Holiday - 08:00 - 01:00
- Summer Bank Holiday - 08:00 - 01:00
- New Years Eve - 08:00 - 02:00

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The Premises Licence Holder and Designated Premises Supervisor are fully committed to promoting the four licensing objectives and ensuring that the premises is operated in a safe, responsible and professional manner at all times.

The premises will operate primarily as a food-led bistro and craft ale venue, providing quality food, craft ales, wines, spirits, soft drinks and refreshments in a welcoming environment for local residents, families, visitors, professionals, healthcare workers, shift workers and members of the wider community. The proposed operating hours are intended to accommodate customers who work non-standard hours, including healthcare professionals, care staff, hospitality workers and other shift workers who may wish to access food and refreshments following evening shifts.

The premises is owned and managed by healthcare professionals with extensive experience in risk management, safeguarding, public safety, and regulatory compliance. Public safety and responsible management shall remain central to all aspects of the operation of the premises.

The premises comprises customer dining areas arranged over ground floor and basement levels, together with kitchen facilities, storage areas, staff accommodation and customer welfare facilities. Both floors will be used primarily for dining. The premises may host low-level entertainment, including solo singers, duo performers and recorded background music, which shall be ancillary to the primary use of the premises as a food-led hospitality venue.

The premises shall operate a comprehensive digital CCTV system covering entrances, exits and public areas. CCTV recordings shall be retained for a minimum period of 31 days and made available to authorised officers or Police upon request.

Continued from previous page...

A Challenge 25 policy shall be implemented and maintained. Any person appearing under the age of 25 shall be required to produce acceptable photographic identification before being sold alcohol. Acceptable forms of identification shall include a passport, photocard driving licence or PASS-accredited proof of age card.

All staff shall receive appropriate training in licensing law, responsible alcohol retailing, age verification procedures, safeguarding, customer welfare, conflict management, incident reporting, fire safety, health and safety and the promotion of the licensing objectives. Training records shall be maintained and refresher training undertaken periodically.

The premises shall maintain an incident log, refusals register, accident book and all other records required to demonstrate compliance with licensing and regulatory obligations.

A professionally installed fire detection and alarm system is in place throughout the premises and a fire risk assessment has been completed. The premises shall operate in accordance with the recommendations of the fire risk assessment and all relevant fire safety legislation. Emergency exits, escape routes and firefighting equipment shall be maintained in good order and kept free from obstruction at all times.

Appropriate measures shall be taken to minimise public nuisance, including the management of customer dispersal, control of noise levels, responsible management of entertainment, litter control and the maintenance of good relations with neighbouring properties.

The premises shall operate as a community-focused venue and shall not operate as a nightclub, high-capacity drinking establishment or venue primarily focused on the consumption of alcohol. Food shall remain a primary component of the business model and management shall continually review operational procedures to ensure the promotion of the licensing objectives.

The applicant shall work proactively with Lancashire Constabulary, Lancaster City Council, Environmental Health, Fire and Rescue Services and other responsible authorities to ensure the safe and responsible operation of the premises.

b) The prevention of crime and disorder

The Premises Licence Holder and Designated Premises Supervisor recognise the importance of preventing crime and disorder and shall take all reasonable and proportionate steps to promote this licensing objective.

A comprehensive digital CCTV system shall be installed, maintained and operated throughout the premises. Cameras shall cover all public areas, entrances, exits and any other areas considered necessary for the prevention and detection of crime and disorder. CCTV recordings shall be retained for a minimum period of 31 days and made available to authorised officers or Police upon request. A member of staff familiar with the operation of the system shall be available to assist where required.

The premises shall operate a strict Challenge 25 policy. Any person appearing under the age of 25 shall be required to produce acceptable photographic identification before being sold alcohol. Acceptable forms of identification shall include a passport, photocard driving licence or PASS-accredited proof of age card.

All staff shall receive training in licensing law, responsible alcohol retailing, age verification procedures, recognising intoxication, conflict management, safeguarding, incident reporting and the promotion of the licensing objectives. Refresher training shall be undertaken periodically and records maintained on the premises.

A refusals register shall be maintained and shall record all refused sales of alcohol and age-restricted products. An incident log shall also be maintained recording incidents of crime and disorder, anti-social behaviour, ejections, complaints, refusals of entry, welfare concerns and interactions with responsible authorities.

The premises shall operate a zero-tolerance policy towards illegal drugs, violence, threatening behaviour and criminal activity. Any illegal substances discovered shall be dealt with appropriately and, where necessary, reported to the Police. Any person involved in criminal, violent, abusive or anti-social behaviour may be refused entry or required to leave the premises.

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Management and staff shall monitor customer behaviour and take proactive steps to prevent disorder. Alcohol shall not be sold to any person who appears intoxicated and service shall be refused where appropriate. Customers displaying aggressive, disruptive or anti-social behaviour shall be managed appropriately to ensure the safety and comfort of staff and patrons.

The sale of alcohol shall cease 30 minutes prior to the close of the premises. This measure is intended to encourage the gradual winding down of trading activities, discourage excessive drinking immediately before closing and support the safe and orderly dispersal of customers.

Recorded music and any live entertainment shall cease no later than 30 minutes prior to the close of the premises. This measure is intended to create a calm and controlled environment towards the end of trading, assist with customer dispersal and minimise the risk of disorder.

Management and staff shall actively monitor customer dispersal at the conclusion of trading and encourage patrons to leave the premises in a quiet, respectful and orderly manner.

The premises shall maintain adequate lighting internally and externally to promote customer safety and assist crime prevention. Cash handling procedures shall be implemented to minimise the risk of theft and robbery.

The premises may participate in local business crime reduction initiatives, Pubwatch schemes and partnership working arrangements where available and appropriate. Management shall maintain a positive working relationship with Lancashire Constabulary, Lancaster City Council and other responsible authorities.

The premises operates primarily as a food-led bistro and craft ale venue and is not intended to operate as a high-volume drinking establishment. The emphasis on dining, seated customers, community use, hospitality and responsible alcohol sales is intended to promote a safe environment and reduce the likelihood of crime and disorder occurring.

The applicant is committed to creating a welcoming environment for local residents, families, professionals, healthcare workers, shift workers, and visitors whilst maintaining the highest standards of responsible premises management.

c) Public safety

The Premises Licence Holder and Designated Premises Supervisor are committed to ensuring the safety and welfare of all customers, staff, contractors and visitors to the premises.

A comprehensive fire detection and alarm system has been professionally installed throughout the premises and shall be regularly maintained and tested in accordance with statutory requirements. A fire risk assessment has been completed and the premises shall operate in accordance with the findings and recommendations contained within that assessment.

Emergency exits, escape routes and access points shall be clearly identified, adequately illuminated and kept free from obstruction at all times. Appropriate firefighting equipment shall be provided, maintained and inspected in accordance with relevant legislation and industry guidance.

The premises shall comply with all applicable fire safety, food safety, health and safety and licensing legislation. Management shall regularly review risk assessments and operating procedures to ensure continued compliance and the safety of all persons using the premises.

The premises comprises customer dining areas on both the ground floor and basement level. Particular attention shall be given to the safe management of stairways, access routes and customer movement between floors. All customer areas shall be maintained in a safe condition and inspected regularly to identify and address potential hazards.

Occupancy levels shall be monitored and managed to ensure the premises remains safe and comfortable for customers and staff. Management shall ensure that overcrowding does not occur and that customer welfare remains a priority at all times.

Staff shall receive appropriate training in emergency procedures, fire safety, accident reporting, customer welfare and

Continued from previous page...

health and safety responsibilities. Refresher training shall be undertaken periodically and records maintained.

Suitable first aid equipment shall be maintained and readily available on the premises at all times. Accidents, injuries and medical incidents shall be recorded in an accident book and reviewed where appropriate. Staff shall be familiar with the location of first aid equipment, emergency contact procedures and the process for summoning emergency medical assistance when required. Management shall take all reasonable steps to support the welfare of customers, staff and visitors who become unwell or require assistance whilst on the premises.

Adequate lighting shall be maintained throughout the premises, including entrances, exits, stairways and customer circulation areas, to promote safety and assist evacuation should an emergency arise.

The premises shall maintain appropriate ventilation, heating and sanitary facilities to ensure customer comfort and wellbeing. Customer toilets shall be inspected regularly and maintained in a clean and safe condition.

Any live entertainment, recorded music or special events shall be managed in a manner that prioritises public safety and customer welfare. Equipment, furniture and fixtures shall be maintained in good condition and positioned so as not to create hazards.

The premises is owned and managed by healthcare professionals with extensive experience in risk management, safeguarding, public protection, incident management and regulatory compliance. These skills will be applied to the day-to-day operation of the business to ensure a safe and professionally managed environment for all customers and staff.

The applicant is committed to providing a safe, welcoming and professionally managed environment for diners, families, local residents, professionals, healthcare workers, shift workers and visitors. Public safety considerations shall remain central to all aspects of the operation of the premises.

d) The prevention of public nuisance

The Premises Licence Holder and Designated Premises Supervisor recognise their responsibility to ensure that the operation of the premises does not cause nuisance to local residents, neighbouring businesses or members of the public.

The premises shall operate primarily as a food-led bistro and craft ale venue and is not intended to operate as a nightclub, high-volume drinking establishment or late-night entertainment venue. Food shall remain the primary focus of the business, with alcohol provided as part of the overall hospitality offering.

The sale of alcohol shall cease 30 minutes prior to the close of the premises. Recorded music and any live entertainment shall also cease no later than 30 minutes prior to closing. These measures are intended to facilitate a gradual winding down of activities, encourage the orderly dispersal of customers and minimise the potential for noise and disturbance.

Any live entertainment shall generally comprise low-level performances such as acoustic solo singers or similar acts intended to complement the dining experience. Music levels shall be controlled and monitored to ensure that noise breakout from the premises is minimised.

Doors and windows shall be managed appropriately during periods of entertainment and amplified music where reasonably practicable, having regard to customer comfort, ventilation requirements and the prevention of noise nuisance.

Customers shall be encouraged to behave in a respectful manner towards neighbouring residents and businesses. Prominent notices may be displayed requesting customers to leave the premises quietly and to respect the local area.

Management and staff shall actively monitor customer dispersal at the end of trading and take reasonable steps to ensure that customers leave the premises in a quiet, orderly and considerate manner.

The premises shall maintain appropriate waste management procedures. Bottles, refuse and recyclable materials shall be stored and disposed of responsibly so as to minimise disturbance to neighbouring properties. Deliveries and collections shall take place at reasonable times whenever practicable.

Continued from previous page...

The frontage and immediate vicinity of the premises shall be regularly inspected and kept clean and free from litter associated with the operation of the business.

Any complaints relating to noise, nuisance or disturbance shall be taken seriously, recorded where appropriate and investigated by management. Reasonable steps shall be taken to address any concerns identified.

The applicant is committed to maintaining positive relationships with neighbouring residents, businesses and responsible authorities and to operating the premises in a manner that contributes positively to the local community whilst minimising any adverse impact on the surrounding area.

e) The protection of children from harm

The Premises Licence Holder and Designated Premises Supervisor are committed to protecting children from harm and promoting a safe and family-friendly environment within the premises.

The premises shall operate a strict Challenge 25 age verification policy. Any person appearing under the age of 25 shall be required to produce acceptable photographic identification before being sold alcohol. Acceptable forms of identification shall include a passport, photocard driving licence or PASS-accredited proof of age card.

Clear signage relating to the Challenge 25 policy shall be displayed at appropriate locations throughout the premises to assist staff and inform customers of the age verification requirements.

All staff shall receive training in age-restricted sales, safeguarding, the protection of children from harm and the prevention of underage alcohol sales. Refresher training shall be undertaken periodically and appropriate records maintained.

A refusals register shall be maintained and shall record all occasions where the sale of alcohol has been refused due to age verification concerns, suspected proxy purchasing or other relevant circumstances. The register shall be available for inspection by authorised officers upon request.

The premises shall operate primarily as a food-led bistro and craft ale venue and shall provide a welcoming environment for families and responsible adults accompanied by children. Children shall be appropriately supervised by a responsible adult whilst on the premises.

Alcohol shall only be sold in accordance with the requirements of the Licensing Act 2003 and all staff shall remain vigilant in preventing underage sales and access to alcohol by children.

The premises shall not provide adult entertainment, sexual entertainment, nudity, striptease, age-restricted performances or any other activity considered unsuitable for children.

Management and staff shall remain alert to any safeguarding concerns involving children or vulnerable persons and shall take appropriate action where concerns are identified. Where necessary, assistance shall be sought from relevant authorities or emergency services.

The premises is owned and managed by healthcare professionals with extensive experience in safeguarding, risk management and public protection. These skills shall support the responsible operation of the premises and the continued promotion of the licensing objectives.

The applicant is committed to maintaining a safe, welcoming and family-friendly environment in which children can be protected from harm whilst accompanying responsible adults enjoying the food and hospitality offered by the premises.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

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- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)



DECLARATION

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

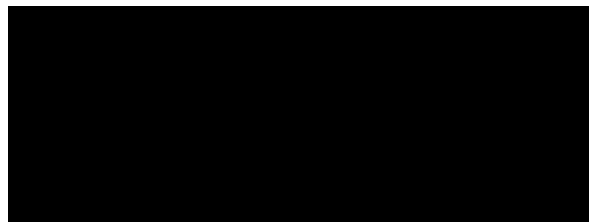
* Date

A large black rectangular box redacting the signature information for the first signatory.

Full name

* Capacity

* Date

A large black rectangular box redacting the signature information for the second signatory.

Remove this signatory

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/lancaster/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

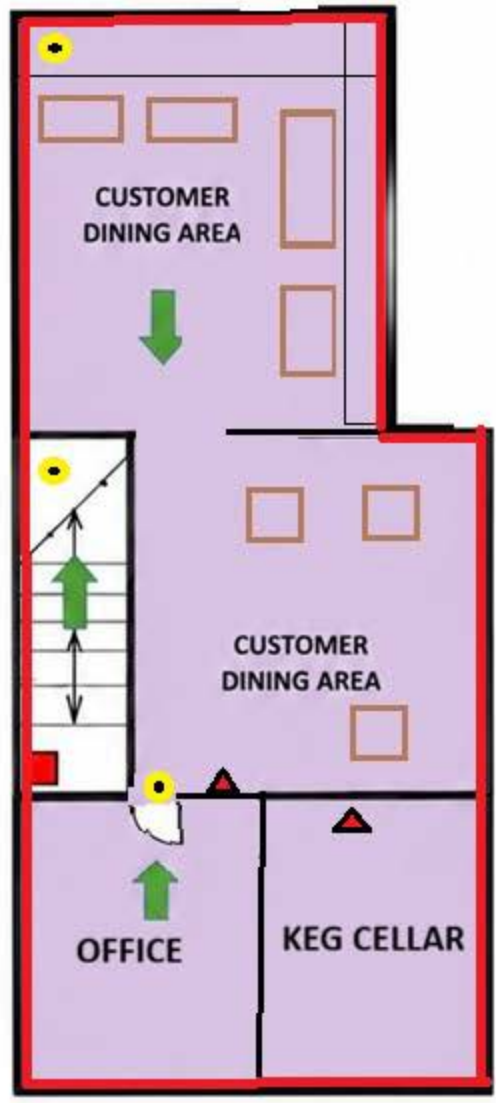
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

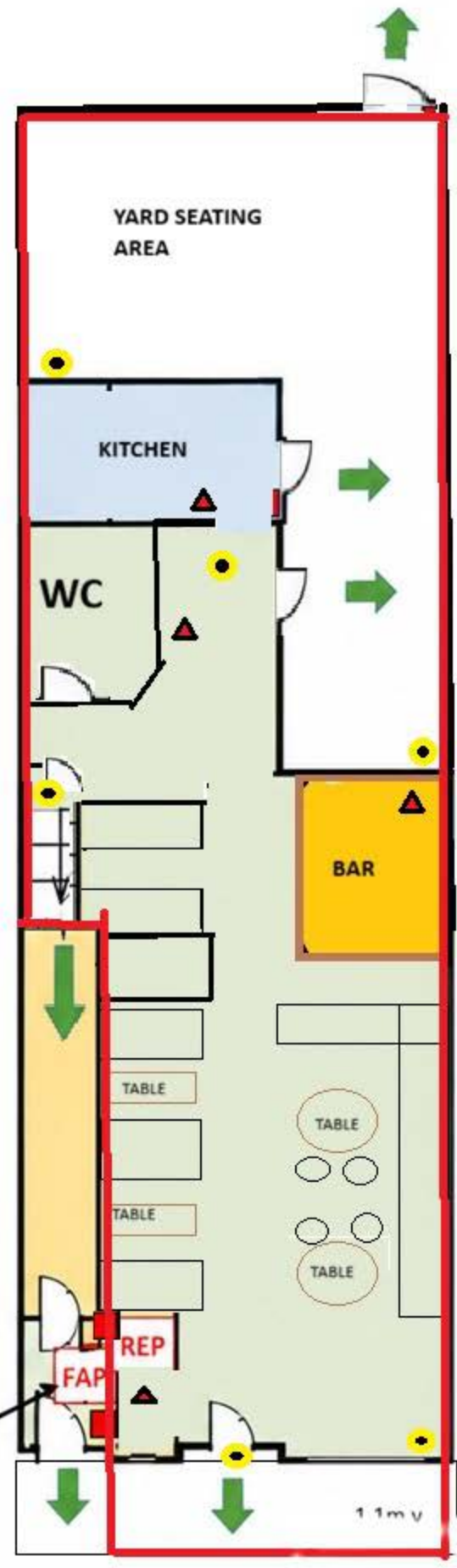
OFFICE USE ONLY

Applicant reference number	<input type="text" value="Application for a premises licence"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

Basement



Ground Floor



Zones

1	2	3
Basement	Shop	Flat 15A

Legend

REP	Repeater Panel		Fire Extinguisher
FAP	Fire Alarm		Fire Exit / Escape Route
	Licensable Activities Boundary		Staircase
	CCTV		

FRONT ON TO ALBERT ROAD