

**PUBLIC CAR PARKS**

**GENERAL PERMIT**

**APPLICATION/RENEWAL FORM**

**LANCASTER AND MORECAMBE**

### 7 DAY PERMIT



Are you renewing your application: Yes/No

Title: Mr/Mrs/Miss/Ms: Initials:

Surname:

Business Name: (where applicable)

Address:

Postcode:

Home Tel No: Mobile Tel No:

Business Tel No: Email address:

Commencement Date: (if part year requested):

**The following section should be completed for Multiple Business Applications.**

A list of permit holders should be supplied if the permits are to be allocated to specific staff/personnel. If this is not the case a general contact name and telephone number is required.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Permits Required \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Remittance: £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you require a VAT receipt Yes/No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### PLEASE SEE REVERSE FOR SCALE OF CHARGES AND GENERAL PERMIT HOLDERS CAR PARKS

**OFFICE USE ONLY**

Permit Serial Number(s)

Receipt No.

Paying In Ref. No. Date

Officers Initials

### Scale of Charges for 7 Day Permit

|  |  |
| --- | --- |
| **Pro rata charges from 1st of each Month** | **£1112.00 Full Year (April to March)** |
| April **May**  **June**  **July**  **August**  **September**  **October**  **November**  **December**  **January**  **February**  **March** | **1112.00**  **1019.35**  **926.70**  **834.05**  **741.40**  **648.75**  **556.10**  **463.45**  **370.80**  **278.15**  **185.50**  **92.85** |
|  | |

The general permit can be used in either Lancaster or Morecambe on the following car parks:-

|  |  |
| --- | --- |
| Lancaster | Morecambe |
| Upper St. Leonardgate | Heysham Village |
| Lodge Street | Breakwater |
| Edward Street | West View Road |
| Auction Mart | Telephone Exchange |
| Dallas Road | Morecambe Town Hall |
| St George’s Quay | Coastal Road |
|  | Back Brighton Terrace |
|  | Festival Market/Old Station |
|  | Bus Station Central Drive |
|  | Goods Yard  Central Drive |

**The City Council reserves the right to withdraw any Car Park from the above schedule.**

#### Please forward your application form to [Parking@lancaster.gov.uk](mailto:Parking@lancaster.gov.uk) or mail to:-

**THE PARKING OFFICE**

**SUSTAINABLE GROWTH**

**LANCASTER CITY COUNCIL**

**TOWN HALL**

**DALTON SQUARE**

**LANCASTER**

### LA1 1PJ

**We will contact you to take payment by debit/credit card**

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see [www.lancaster.gov.uk](http://www.lancaster.gov.uk/) or contact nfi@lancaster.gov.uk

**PLEASE NOTE:**

**Prices are inclusive of VAT**

**Permits expire on 31/03/2026**

**A General Permit does not guarantee a parking space on a particular car park.**