

Lancaster Application for a premises licence Licensing Act 2003

\* required information

Section 1 of 21		
You can save the form at any	time and resume it later. You do not need to be	e logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on b	behalf of the applicant? No	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
Applicant Details		
* First name	Lauren	
* Family name	Rowland	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
🔲 Indicate here if you wo	ould prefer not to be contacted by telephone	_
Are you:		
<ul> <li>Applying as a business</li> </ul>	s or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure.
<ul> <li>Applying as an individ</li> </ul>	ual	Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		
Is your business registered ir the UK with Companies House?	n • Yes 🔿 No	Note: completing the Applicant Business section is optional in this form.
Registration number	14938821	
Business name	Craft and Common LTD	If your business is registered, use its registered name.
VAT number GB	465268760	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	
		_

Continued from previous page			
Your position in the business	Director		
Home country	United Kingdom		The country where the headquarters of your business is located.
Registered Address			Address registered with Companies House.
Building number or name	Craft and Common		
Street			
District			
City or town			
County or administrative area			
Postcode			
Country			
Section 2 of 21			
PREMISES DETAILS			
I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.			
Premises Address			
Are you able to provide a post	al address, OS map refere	nce or description of t	he premises?
Address     OS map reference     Description			
Postal Address Of Premises			
Building number or name	7a		
Street	Chapel Street		
District			
City or town	Lancaster		
County or administrative area	Lancashire		
Postcode	LA1 1NZ		
Country	United Kingdom		
Further Details			

Telephone	numbe	r
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Non-domestic rateable value of premises (£)

Section 3 of 21					
APPL	APPLICATION DETAILS				
In wh	what capacity are you applying for the premises licence?				
	An individual or individuals				
$\boxtimes$	A limited company / limi	ted liability partnership			
	A partnership (other tha	n limited liability)			
	An unincorporated assoc	ciation			
	Other (for example a stat	tutory corporation)			
	A recognised club				
	A charity				
	The proprietor of an edu	cational establishment			
	A health service body				
	A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales				
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England				
	] The chief officer of police of a police force in England and Wales				
Conf	irm The Following				
$\boxtimes$	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities				
	] I am making the application pursuant to a statutory function				
	I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative				
Secti	Section 4 of 21				
NON INDIVIDUAL APPLICANTS					
Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.					
Non Individual Applicant's Name					
Nam	е	Craft and Common Ltd			
Deta	Details				
Registered number (where applicable)		14938821			

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page	
Private limited Company	
Address	
Building number or name	
Street	
District	
City or town	
County or administrative area	
Postcode	
Country	
Contact Details	
E-mail	
Telephone number	
Other telephone number	
* Date of birth	
* Nationality	cuments that demonstrate entitlement to ork in the UK
	Add another applicant
Castion F of 01	
Section 5 of 21 OPERATING SCHEDULE	
When do you want the premises licence to start?	10     /     02     /     2025       dd     mm     yyyy
If you wish the licence to be valid only for a limited period, when do you want it to end	dd mm yyyy
Provide a general description	of the premises
licensing objectives. Where yo	ses, its general situation and layout and any other information which could be relevant to the ur application includes off-supplies of alcohol and you intend to provide a place for plies you must include a description of where the place will be and its proximity to the
	-own pottery/craft shop with bar. We will offer a range of 'sip and paint' crafting activities xing and social environment. The concept is designed to appeal to and cater for all ages,

If 5,000 or more people are
expected to attend the premises at any one time,
state the number expected to
attend
Section 6 of 21
PROVISION OF PLAYS
See guidance on regulated entertainment
Will you be providing plays?
○ Yes
Section 7 of 21
PROVISION OF FILMS
See guidance on regulated entertainment
Will you be providing films?
○ Yes
Section 8 of 21
PROVISION OF INDOOR SPORTING EVENTS
See guidance on regulated entertainment
Will you be providing indoor sporting events?
○ Yes
Section 9 of 21
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS See guidance on regulated entertainment
See guidance on regulated entertainment
See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments?
See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         O Yes       No
See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         Yes       No         Section 10 of 21
See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         Yes       No         Section 10 of 21         PROVISION OF LIVE MUSIC
See guidance on regulated entertainment         Will you be providing boxing or wrestling entertainments?         Yes       No         Section 10 of 21         PROVISION OF LIVE MUSIC         See guidance on regulated entertainment
See guidance on regulated entertainment   Will you be providing boxing or wrestling entertainments?   Yes   No   Section 10 of 21  PROVISION OF LIVE MUSIC  See guidance on regulated entertainment Will you be providing live music?
See guidance on regulated entertainment   Will you be providing boxing or wrestling entertainments?   Yes   No   Section 10 of 21    PROVISION OF LIVE MUSIC  See guidance on regulated entertainment  Will you be providing live music?     Yes   Yes   No
See guidance on regulated entertainment   Will you be providing boxing or wrestling entertainments?   Yes   No   Section 10 of 21   PROVISION OF LIVE MUSIC   See guidance on regulated entertainment   Will you be providing live music?   Yes   No   Section 11 of 21
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Section 13 of 21 PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE  See guidance on regulated entertainment Will you be providing anything similar to live music, recorded music or performances of dance?  Yes  No Section 14 of 21 LATE NIGHT REFRESHMENT  Will you be providing late night refreshment?  Yes  No Section 15 of 21 SUPPLY OF ALCOHOL  Will you be selling or supplying alcohol?  Yes  No Standard Days And Timings  MONDAY  Start 10:00 End 22:00 Give timings in 24 hour clock. Start End Cloce timings in 24 hour clock. Start End Cloce timings in 24 hour clock. Start End Start End Start End Start End Fild Fild Fild Fild Fild Fild Fild Fil	Continued from previous page					
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Will you be providing anything similar to live music, recorded music or performances of dance? <ul> <li>Yes</li> <li>No</li> </ul> Exterior 14 of 21           LATE NIGHT REFRESHMENT           Will you be providing late night refreshment?             Yes         No           Section 15 of 21           SupPLY OF ALCOHOL           Will you be selling or supplying alcohol?           © Yes         No           Standard Days And Timings           MONDAY           Standard Days And Timings in 24 hour clock.           Start         10:00         End         22:00         of the week when you intend the premises of the week whe		IG OF /	A SIMILAR I	DESCRIPTION TO LIVI	E MUSIC, REC	CORDED MUSIC OR PERFORMANCES OF
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SUNDAY	
Start 10:00	End 22:00
Start	End
Will the sale of alcohol be for consumption:	If the sale of alcohol is for consumption on
<ul> <li>On the premises</li> <li>Off the premises</li> </ul>	Boththe premises select on, if the sale of alcoholBothis for consumption away from the premisesselect off. If the sale of alcohol is for consumption on the premises and away from the premises select both.
State any seasonal variations	
For example (but not exclusively) where the activity will occ	ur on additional days during the summer months.
Non-standard timings. Where the premises will be used for t column on the left, list below For example (but not exclusively), where you wish the activi	the supply of alcohol at different times from those listed in the
L	
S li	
N	
Fi	
F	
D	

Continued from previous page			
Enter the contact's address			
Building number or name			
Street			
District			
City or town			
County or administrative area			
Postcode			
Country			
Personal Licence number (if known)			
lssuing licensing authority (if known)			
PROPOSED DESIGNATED PREMI	ISES SUPERVISOR CONSENT		
How will the consent form of the be supplied to the authority?	proposed designated premises	supervisor	
• Electronically, by the propo	osed designated premises super	visor	
O As an attachment to this ap	oplication		
Reference number for consent form (if known)		the p	consent form is already submitted, ask roposed designated premises rvisor for its 'system reference' or 'your ence'.
Section 16 of 21			
ADULT ENTERTAINMENT			
Highlight any adult entertainmer premises that may give rise to co		entertainment or m	atters ancillary to the use of the
	dren, regardless of whether you	ntend children to ha	e use of the premises which may give ave access to the premises, for example ng machines etc.
Section 17 of 21			
HOURS PREMISES ARE OPEN TO	) THE PUBLIC		
Standard Days And Timings			
MONDAY Start 0 Start 1	19:00 Enc	22:30 (e.g., of the	timings in 24 hour clock. 16:00) and only give details for the days week when you intend the premises used for the activity.
			asca for the activity.

End 22:30
End
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ccur on additional days during the summer months.
ses to be open to the members and guests at different times from
vity to go on longer on a particular day e.g. Christmas Eve.
licensing objectives:

Continued from previous page... List here steps you will take to promote all four licensing objectives together. - The primary purpose of the premises shall be that of a craft studio where the provision of crafting activities is an important element of the premises' operation. Sufficient furniture and seating shall be provided and set out so it does not become a high volume vertical drinking establishment. - Food shall be available until 9.30pm. - Seating shall be provided inside the premises for at least 80% of the total maximum capacity of the premises as determined by a risk assessment. - A health and safety risk assessment will be carried out every 6 months. - CCTV will be installed throughout the public areas and will have storage lasting 28 days. - Staff will be trained in the sale of alcohol and the conditions in this premises licence – a training register will be kept. b) The prevention of crime and disorder a) The CCTV system should be designed and installed in accordance with Lancashire Constabulary's CCTV guidance document called "CCTV in Licensed Premises - an Operational Requirement". b) The Images recorded by the CCTV system shall be retained in an unedited format for a period of not less than 28 days. lc) CCTV equipment shall be maintained in good working order in accordance with the manufacturer's instructions and shall be operational at all times when a licensable activity takes place on the premises. d) Designated supervisors will need to demonstrate that their CCTV system complies with their Operational requirements. They will need to be able to demonstrate the following: -Recordings are fit for their intended purpose, Good quality images are presented to the officer in a format that can be replayed on a standard computer, The supervisor has an understanding of the equipment/training, Management records are kept, Maintenance agreements and records are maintained, Data Protection principles and signage are in place. le)

Any person who is employed to have operational responsibility for the premises, must be trained in the use of any such CCTV equipment and

f)

That person(s) must, upon reasonable request and as soon as practicable, make CCTV images available to a Police Officer or other Authorised Officer. When a request for CCTV is made by the Police, any footage should be uploaded using a secure link provided by the officer which will be sent to the appropriate person via an email or text message.

c) Public safety

a) A health and safety risk assessment will be carried out every 6 months.

b)

A fire risk assessment shall be carried out and a fire evacuation policy shall be completed.

c) staff shall be trained every 6 months.

d) staff shall be trained in and informed of public safety measures.

d) The prevention of public nuisance

a) Music shall be predominantly background level and doors/windows shall be kept closed where practicable.

b)

Signage shall be in place asking patrons to leave quietly and respect neighbours.

e) The protection of children from harm

A "Challenge 25" policy shall be operated at the premises at all times. Publicity materials notifying customers of the operation of the "Challenge 25" Scheme shall be displayed at the premises.

b)

The only forms of ID that shall be accepted (at the discretion of the Management) as proof of age are a valid passport, a valid photographic driving licence, a PASS approved proof of age card, HM Services Warrant Card or other reliable photo ID (that has been approved for acceptance by the Police or an Officer of the Local Authority)

c)

The Designated Premises Supervisor or Premises Licence Holder shall operate and maintain an up-to-date Register of Refusals of Sale of Alcohol, indicating the date, time and reason for refusal which shall be made available for inspection by Local Authority Officers and the Police. The DPS or other responsible person shall check and sign the register once a week.

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Alternatively, an electronic point of sale refusals log shall be kept.

d)

A documented training programme shall be introduced for all staff in a position to sell, serve or deliver alcohol. A written record for each member of staff shall be kept of the content of such training and shall be made available for inspection at the request of Local Authority Officers and Police.

e)

f)

The DPS or Premises Licence Holder shall conduct six monthly training reviews with all members of staff authorised to sell, serve or deliver alcohol in order to reinforce the training and to promote best practice. A written record for each member of staff shall be kept of the content of such reviews and shall be made available for inspection at the request of Local Authority Officers and Police.

À list of persons authorised to sell alcohol shall be kept on site and made available for inspection at the request of Local Authority Officers and Police.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

### Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

#### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination** with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity such as a passport,
  - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;

(ii) any page containing the holder's photograph;

(iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <a href="https://www.gov.uk/prove-right-to-work">https://www.gov.uk/prove-right-to-work</a>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

#### Section 20 of 21

#### NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

#### Section 21 of 21

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/ business rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00 Capacity 15000-19999 £4,000.00 Capacity 20000-29999 £8,000.00 Capacity 30000-39000 £16,000.00 Capacity 40000-49999 £24,000.00 Capacity 50000-59999 £32,000.00 Capacity 60000-69999 £40,000.00 Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00 Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

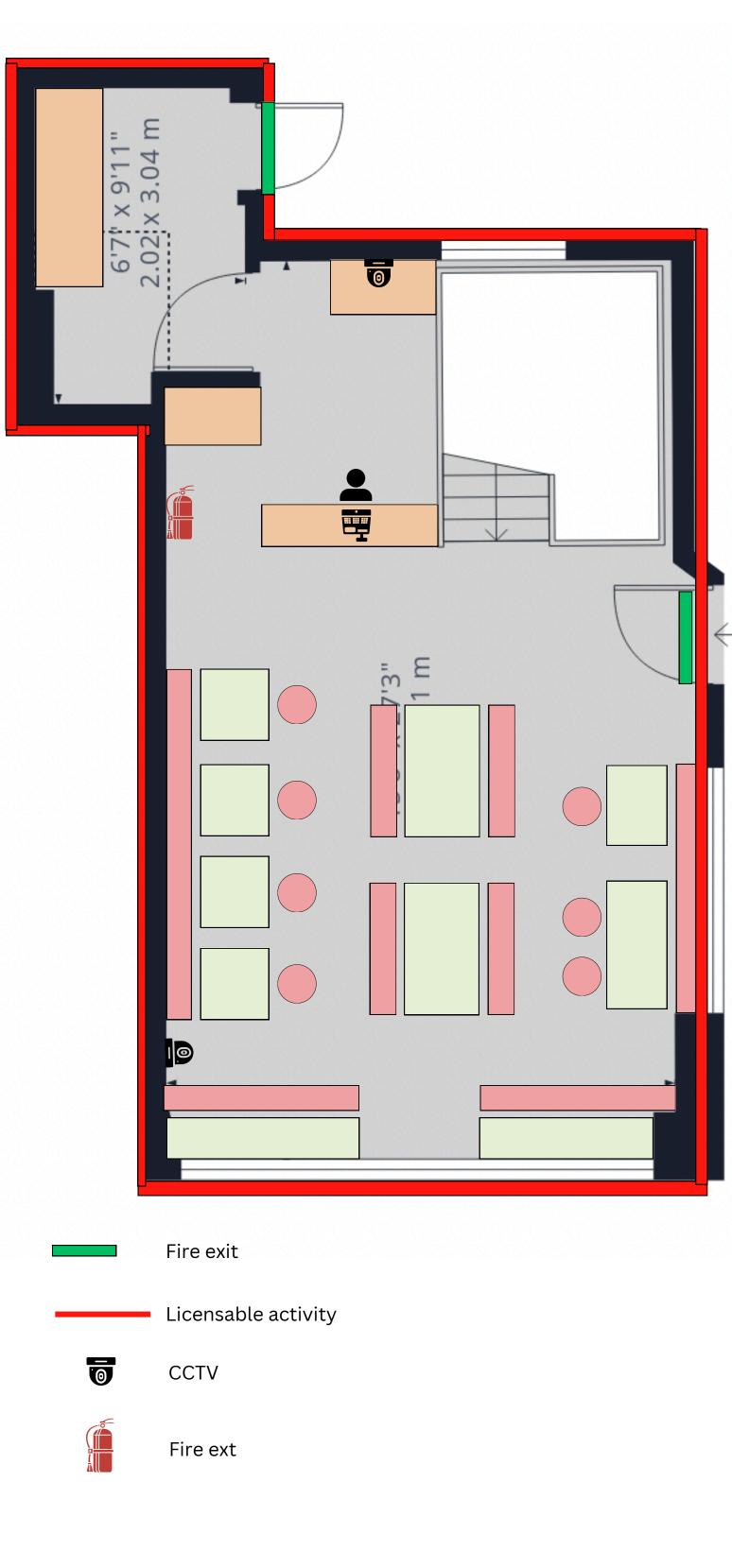
#### DECLARATION

Continued from previous page.		
* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.		
Ticking this box indicates you have read and understood the above declaration		
This section should be comp behalf of the applicant?"	leted by the applicant, unless you answered "Yes" to the question "Are you an agent acting on	
* Full name		
* Capacity		
* Date		
	Add another signatory	
Once you're finished you nee	ed to do the following:	
5	nputer by clicking file/save as	
	ov.uk/apply-for-a-licence/premises-licence/lancaster/apply-1 to upload this file and continue	
with your application.		
Don't forget to make sure yo	u have all your supporting documentation to hand.	
LICENSING ACT 2003, TO M IT IS AN OFFENCE UNDER S KNOW, OR HAVE REASONA	O SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE TAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY ABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF US. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO	
CONDITIONS AS TO EMPLO ASYLUM AND NATIONALIT	OYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, Y ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE	

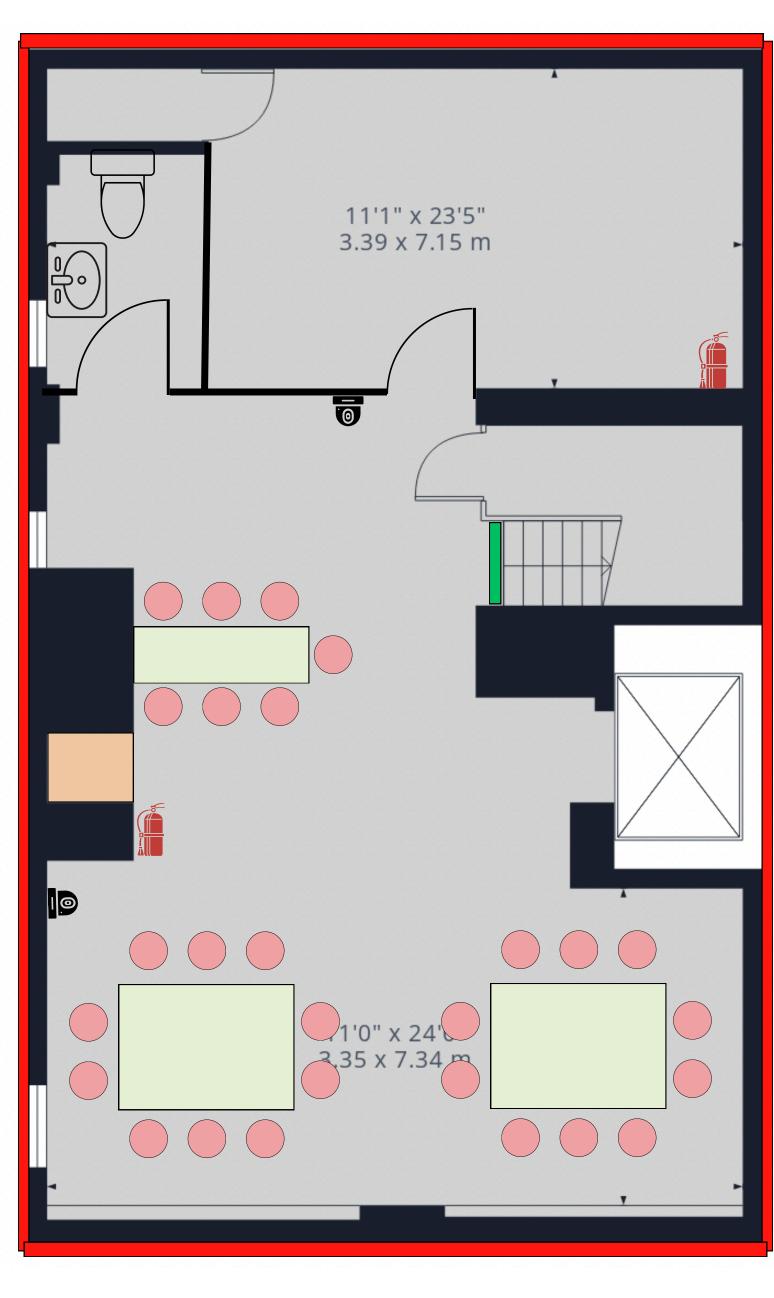
#### OFFICE USE ONLY

Applicant reference number	
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	
<b>1</b> <u>2</u> <u>3</u> <u>4</u>	<u>5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21</u> Next >

# ground floor level



## basement level





### Fire exit

Licensable activity

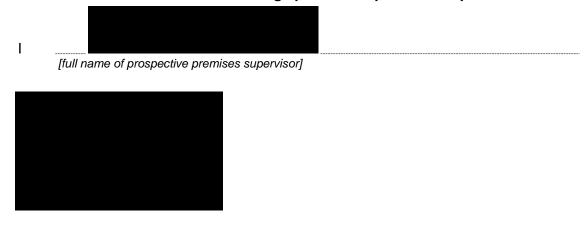






Fire ext

#### Consent of individual to being specified as premises supervisor



[home address of prospective premises supervisor]

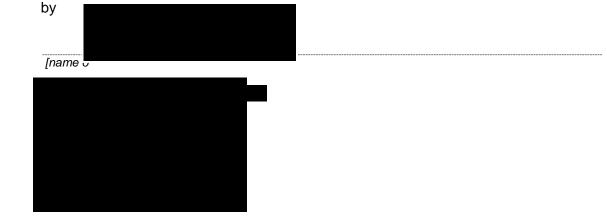
hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Designated premises supervisor

[number of existing licence, if any]

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made



[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

#### Personal licence number

[insert personal licence number, if any]

Personal licence issuing authority

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed Signed Date \_\_\_\_\_