This application is a statement for the purposes of Regulation 12(2)(b) of the Building Regulations, Giving a building notice or an application for building control approval.

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| **1. Applicant details** *The below information is required under Regulation 14 of the Building Regulations to make a valid application for building control approval.* | | |
| Name: | | Email: |
| Address: |  |  |
|  | Postcode: | Telephone: |

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| **2. Client details (where different from the applicant)** | | |
| Name: | | Email: |
| Address: |  |  |
|  | Postcode: | Telephone: |

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| **3. Principal Contractor/Sole Contractor details** | | |
| Name: | | Email: |
| Address: |  |  |
|  | Postcode: | Telephone: |

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| **4. Principal Designer/Sole or lead designer details** | | |
| Name: | | Email: |
| Address: |  |  |
|  | Postcode: | Telephone: |

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| **5. Location of building to which the work relates** | |
| Address | |
| Postcode | Postcode |

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| **6. Proposed work (see note 2)** | |
| Description |  |

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| **7. Electrical work** |
| Does the proposed work involve electrical work, described as relevant work in the Building Regulations? Yes / No (delete as appropriate)  *If you have indicated yes, please complete the supplementary application form for electrical work* |

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| **8. Use of building (where necessary)** | |
| Please provide a description of the existing building, including:  (i) details of the current use of the building, including the current use of each storey  (ii) the height of the building  (iii) the number of storeys in the building as determined in accordance with Regulation 6 of the Higher-Risk Buildings (Descriptions and Supplementary Provisions) Regulations 2023 |  |
| Please provide a description of the proposed work, including:  (i) details of the intended use of the building, including the intended use of each storey  (ii) the height of the building after the proposed work  (iii) the number of storeys in the building after the proposed work as determined in accordance with Regulation 6 of the Higher-Risk Buildings (Descriptions and Supplementary Provisions) Regulations 2023  (iv) the provision to be made for the drainage of the building  (v) where paragraph H4 of Schedule 1 imposes a requirement, the precautions to be taken in the building over a drain, sewer or disposal main to comply with the requirements of that paragraph  (vi) the steps to be taken to comply with any local enactment that applies |  |

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| **9. Conditions** | |
| Do you consent to the plans being passed subject to conditions where appropriate? | Y / N (delete as appropriate) |
| If we are unable to give a decision on your application within 5 weeks, do you agree to an extension of time to enable a decision to be given? | Y / N (delete as appropriate) |

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| **10. Commencement of works** |
| State the date when it is proposed the work will reach the point when it is to be regarded as commenced in accordance with Regulation 46A (lapse of building control approval, commencement of work); or where the work does not consist of work to which paragraph (2) or (3) of Regulation 46A applies, state the details of the work which the client considers amounts to 15% of the proposed work. |
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| **11. Additional information** | |
| Does the Regulatory Reform (fire safety) Order 2005 apply? | Y / N (delete as appropriate) |
| Has Planning Permission been applied for?  (Provide application no.) | Y / N (delete as appropriate) |

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| **12. Charges** | | | |
| Schedule 1 – state number of dwellings |  | Schedule 2 – state floor area of extension |  |
| Schedule 3 – state estimated cost of proposed work (exc. VAT) | | | |
| Plan Charge payable £ + £ VAT = Total £ | | | |

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| **13. Inspection Fee** |
| I understand that a single further inspection charge of £……….. is payable following the first inspection by Lancaster City Council.  **The person responsible for payment is Applicant/ Agent/ Other (\*Delete as appropriate)**  **Please provide details below or we will be unable to process your application. (This section should provide details of the individual(s) responsible for payment of the fee (please see note 6)** |
| Name: Business Name (where applicable): |
| Address: |
| Email: Telephone: |

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| **14. Statement** |
| The application is given in relation to the building work as described. It is submitted in accordance with Regulation 12 (2) (b) and is accompanied by the appropriate charge.  Name…………………………………….. Signature…………………………………… Date ………………. |

The application for building control approval with full plans to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your application for building control approval with full plans, depending upon the work proposed. Further information can be found in the attached notes and checklist. This form cannot be used for building control approval applications for higher-risk building work or stage of higherrisk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made: [Manage a building control application for a higher-risk building - GOV.UK (www.gov.uk)](https://www.gov.uk/guidance/manage-a-building-control-application-for-a-higher-risk-building?utm_medium=email&utm_campaign=govuk-notifications-topic&utm_source=c6323063-0050-4c04-b498-92296e154abd&utm_content=immediately).