



**PUBLIC CAR PARKS  
SPECIFIC PERMIT  
APPLICATION/RENEWAL FORM  
7 DAY PERMIT**



Are you renewing your application: Yes/No

Present Car Park Bay No.:  
Car Park:

Title: Mr/Mrs/Miss/Ms:

Initials

Surname :

Business Name: (where applicable)

Address:

Home Tel No:  
Business Tel No:

Mobile Tel No:  
E Mail address:

Commencement Date: (if part year requested):

**The following section should be completed for Multiple Business Applications.**

A list of permit holders should be supplied if the permits are to be allocated to specific staff/personnel. If this is not the case a general contact name and telephone number is required.

Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Number of Permits Required \_\_\_\_\_ Remittance: £ \_\_\_\_\_

Do you require a VAT receipt : \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE SEE REVERSE FOR SCALE OF CHARGES AND SPECIFIC PERMIT HOLDERS CAR PARKS**

**OFFICE USE ONLY**

Car Park/Bay No.

Permit Serial Number(s)

Receipt No.

Paying In Ref. No.

Date

Officers Initials

## Scale of Charges 7 Day Permit

| Pro rata charges from 1 <sup>st</sup> of each Month | £1765.20 Full Year (April to March) |
|---|-------------------------------------|
| April   | 1765.20                             |
| May   | 1618.10                             |
| June  | 1471.00                             |
| July  | 1323.90                             |
| August  | 1176.80                             |
| September   | 1029.70                             |
| October   | 882.60                              |
| November  | 735.50                              |
| December  | 588.40                              |
| January   | 441.30                              |
| February  | 294.20                              |
| March   | 147.10                              |

Specific permits for designated spaces are available for the following car parks: -

**Bulk Street  
Bridget Street  
Windy Hill**

Please check availability with the Parking Office Tel. No. 01524 582957  
The City Council cannot guarantee the availability of designated spaces at all times.

**The City council reserves the right to withdraw any Car Park from the above schedule.**

*Please forward your application form to:- [parking@lancaster.gov.uk](mailto:parking@lancaster.gov.uk) or mail to:-*

**LANCASTER CITY COUNCIL  
SUSTAINABLE GROWTH  
THE PARKING OFFICE  
TOWN HALL  
DALTON SQUARE  
LANCASTER  
LA1 1PJ**

**We will contact you to take payment by debit/credit card**

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see [www.lancaster.gov.uk](http://www.lancaster.gov.uk) or contact [nfi@lancaster.gov.uk](mailto:nfi@lancaster.gov.uk)

**PLEASE NOTE:  
Prices are inclusive of VAT  
Permits expire on 31/3/2025**