

Gas Safety Factsheet – Maintaining Gas Equipment

The Law

The Gas Safety (Installation and Use) Regulation's 1998 place a number of duties on employers to ensure that The Gas Installation is used and maintained safely, they state:

“Every employer or self-employed person must ensure that any gas appliance, installation pipe-work or flue installed at any place of work under his control, is maintained in a safe condition so as to prevent risk of injury to any person”

In order to comply with the law, as a business you should;

- Have your gas installation (the building including pipe work) inspected by a gas safe engineer, and; *(This is usually an annual inspection)*
- Have your gas appliances (cookers, grills, heaters, boilers etc) inspected by a gas safe engineer; and; *(This is usually an annual inspection)*
- Keep all records of inspection for at least two years, to demonstrate that you are having the checks undertaken.

Who can inspect my gas appliances?

Only qualified gas safe registered engineers can inspect gas installations and appliances, and undertake any remedial measures or repairs required.

You can find a gas safe engineer by going to www.gassaferegister.co.uk or by calling 0800 408 5500.

See Gas Safety Factsheet “Find a gas safe engineer”, for more information on selecting the right gas engineer for your business.



REMEMBER: If you allow an unqualified person to work on your gas installation or gas appliances, you too will commit an offence and a Health and Safety Inspector may choose to prosecute you as well as the person undertaking the work.

What checks does the Gas Engineer undertake?

For a gas safety check or a service, essential safety checks are done to make sure gas fittings and appliances are safe to use. These checks include;

- checking the flue or chimney to make sure the products of combustion (harmful fumes) are being safely removed to outside;
- checking there is an adequate supply of fresh air so the gas burns properly;
- checking the appliance is burning the gas properly;
- checking all safety devices are working properly and shutting the appliance off if a fault occurs.

What information does a gas safety record or certificate contain?

As a minimum, the record of a gas safety check must contain:

- The name, registration number and signature of the engineer who carried out the check;
- The description and location of each appliance and/or flue checked;
- The date on which the appliance and/or flue was checked;
- The address of the property at which the appliance and/or flue is installed;
- The name and address of the landlord (or his agent where appropriate);
- Any defect identified and any action required or taken to fix it;
- Confirmation of the results of operational safety checks carried out on the appliances.

What do gas safety certificates look like?

The gas safety certificate can vary depending on the company the gas engineer works for and the type of premises the engineer is checking. They can also have different logo's such as gas safe, corgi or their own businesses logo printed on them. Below are some examples:

To confirm the safety of the gas operation please contact CORGI on 0870 451 2300 or www.corgi-group.com

Serial No:
123456

LANDLORD/HOME OWNER GAS SAFETY RECORD



This inspection is for gas safety purposes only in accordance with The Gas Safety (Installation and Use) Regulations. Flues were inspected visually and checked for satisfactory evacuation of products of combustion. A detailed internal inspection of the fuel weights, combustion and flang has not been carried out.

REGISTERED BUSINESS DETAILS				JOB ADDRESS				LANDLORD (OR WHERE APPROPRIATE THEIR AGENT)						
CORGI ID card serial No. _____				Name (Mr/Ms/Ms/Ms/Ms) _____				Name (Mr/Ms/Ms/Ms/Ms) _____						
Company _____				Address _____				Address _____						
Address _____				Postcode _____ Tel No: _____				Postcode _____ Tel No: _____						
APPLIANCE DETAILS														
Location	Appliance type	Make	Model	Flue type (if any)	Landlord's appliance responsible	Appliance inspected	Combustion analysis made	Operating pressure checked	Safety device(s) correct	ventilation provision satisfactory	Visual condition of flue and combustion satisfactory	Flue performance checked	Appliance safe to use	Appliance safe to use
1														
2														
3														
4														
5														
REMARKS / ACTION TAKEN														
NEXT SAFETY CHECK DUE WITHIN 12 MONTHS														

Gas installation appears satisfactory visual inspection Yes/No _____

Emergency control accessible Yes/No _____

Satisfactory gas tightness test Yes/No/NA _____

Equipotential bonding satisfactory Yes/No _____

This Safety record is valid if signed

Inspected by: (Print name)

Date: (dd/mm/yyyy)

Number of appliances tested:

Key: White Copy – Landlord/Managing Agent/Home Owner Green Copy – Signed Yellow Copy – Registered Business * Refer to separate Working Advice Notice In Reader guide Ref: G12

An example for a domestic premises, these are sometimes used in small commercial premises

Commercial Catering Gas Safety Inspection Report Part 2

Serial No 0001
Gas Safe No: 123456

You will need to be familiar with the requirements of the HSE Catering Information Sheet No.3 and No.23 (rev 1)

Appliance type	Make	Model	Operating pressure (mbar)	Heat input (kW)	Maximum CO reading above appliance (if applicable)	Maximum CO reading (if applicable)	Manufacturers information available (Yes/No)	Gas isolation valve fitted (Yes/No)	Gas hose and regulator connected correctly (Yes/No/NA)	Electrical isolator fitted and correctly fused (Yes/No/NA)	FSD fitted to all burners (Yes/No/NA)	Pipework gas tight (Yes/No)	Safe to use (Yes/No)
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													

Your Gas Safe details go here

Your personalised details go here

Commercial Catering Gas Safety Inspection Report Part 1

Serial No 0001

RM Labels Ltd
Ty Derwen Station Road
Lentonston, Haverfordwest
Pembrokeshire, SA62 9RZ
Telephone 01438 840678
Gas Safe No: 123456
Licence No: 9876543

Owners Details (if applicable)
Name: _____
Address: _____
Telephone: _____

Tenant/Agent/Landlord/Homeowner Date: / /

Received by: _____

White copy Landlord/Agent/Homeowner

Yellow copy Tenant (rented property)

Pink copy Installer

To see order phone 01462 561 633 www.rmlabels.co.uk Part 1/2

Some reports may be more than one page long, especially if you have a number of appliances.

To confirm the validity of the gas operative please contact the gas registration body.

Serial No: 123456

MOBILE CATERING VEHICLE/TRAILER SAFETY CHECK

NEED SAFETY CHECK EVERY 6 MONTHS

This safety check is for gas safety purposes only in accordance with The Gas Safety (Installation and Use) Regulations.

Registered Business Details		Details of Vehicle		Vehicle/Trailer Owner Details	
Gas operative (Print name)	Registration No	Reg No (or Service/Chassis No)	LPG cylinder location satisfactory (Yes/No)	Name (Mr/Ms/Miss/Ms)	Address
Company	Address	Fire extinguisher(s) provided (Yes/No)	Fire blanket provided (Yes/No/Nil)	Postcode	Tel No
Address	Postcode	Current safety certificate displayed (Yes/No)	Safe use of LPG information displayed (Yes/No)	No. of appliances tested	

APPLIANCE DETAILS					
Appliance type	Date	Make	Serial No.	Flue gas (kW/h)	Is appliance secure
1					
2					
3					
4					

OPERATION DETAILS					
Operating pressure in line or full input (mbar or bar)	Safety device(s) correct operation (Yes/No)	Ventilation provision satisfactory (Yes/No)	Heat input of the appliance (kW/h)	Gas operation satisfactory (Yes/No)	Gas flow check (Yes/No/Nil)
1					
2					
3					
4					

REPAIRED DEFECTS		DEFECTS NOT REPAIRED	
1		Gas cylinder connection loose in installation satisfactory (Yes/No)	
2		Gas appliance approval (visual inspection satisfactory) (Yes/No)	
3		Gas appliance address book satisfactory (Yes/No)	
4		Gas controls and gas valve (Yes/No)	
5		LPG regulator operating pressure (mbar) (LPG regulator full at pressure (mbar))	

RECOMMENDED ACTION POINTS	
1	
2	
3	
4	

White copy Landlord/Agent/Homeowner

Yellow copy Tenant (rented property)

Pink copy Installer

To see order phone 01462 561 633 www.rmlabels.co.uk Part 1/2

Mobile caterers can be issued with a bespoke certificate.

What happens if there is a fault with my appliances or installation?

The Gas Engineer will explain to you what you need to do. They may be able to correct the fault at the time of the visit, or arrange to return and fix the fault.



If the gas engineer is very concerned that the appliance is **Immediately Dangerous** it is very likely they will disconnect the appliance and label it with a sticker, similar to the red and yellow triangle. Should you reconnect the appliance and use it before the fault(s) have been fixed, you will commit an offence.

If the Gas Engineer finds a fault that they think will become serious, then they will label the appliance as **at risk**, but are unlikely to prevent you from using the appliance.

Health and Safety Inspectors will ask to see copies of the gas safety records on inspections. If any appliances have been listed as immediately dangerous or at risk then the inspector will ask for you to demonstrate that these appliances have been fixed or replaced. This means you will have to keep copies of invoices or other paperwork relating to the works that are undertaken.

If you cannot demonstrate that you have had the appliances fixed, and they are now safe, then it is likely that inspectors will take formal action to ensure the safety of the gas installation & appliances, this may mean serving prohibition or improvement notices, and in some cases prosecutions may occur.

For more information contact



Food & Safety Team
01524 582935

www.lancaster.gov.uk/gassafety
environmentalhealth@lancaster.gov.uk



Gas Safe
0800 408 5500
www.gassaferegister.co.uk



National Gas Emergency Number
0800 111 999
<https://cadentgas.com/>
(If you smell gas, or suspect your appliances are unsafe)